

EXECUTIVE BOARD OF DIRECTORS

Meeting Via Zoom

Agenda – Monday, June 16th, 2025

(Please telephone the office nearest you if unable to attend): **Quorum Required**

Merrill (715)536-9581 | Wisconsin Rapids (715)424-2581 | Wausau (715)842-0681 | Marshfield (715) 387-2626

AGENDA:

5:30 PM

- I. CALL MEETING TO ORDER**
 - A. Roll Call
 - B. Introductions of Guests
 - C. Minutes from April meeting – Approval required)
 - D. Public Comments
- II. COMMITTEE REPORTS**
 - A. Executive Committee – did not meet
 - B. Target Group Sector Nominating Committee – did not meet
 - C. Finance Committee- did not meet
- III. WIPFLI AUDIT PRESENTATION**
- IV. ANNUAL AUDIT APPROVAL- Motion required – Board President (2024 Audit attached)**
- V. REVIEW OF APRIL/MAY EXPENSES and 990 – Director of Administration**
- VI. APPROVAL OF EXPENSES and 990 – President**
- VII. COMMUNITY NEEDS ASSESSMENT - Discussion**
- VIII. COMMUNITY NEEDS ASSESSMENT APPROVAL - Motion required – Board President**
- IX. FINANCIAL PROCEDURES MANUAL UPDATES – Director of Administration**
- X. PROGRAM INFORMATION**
 - A. Weatherization
 - 1. YTD Production Report
 - 2. Board approval for 2025.2026 Weatherization Contract – **Board President**

**NEXT MEETING: August 11th, 2025 at 6:00 PM AT THE COMMUNITY PARTNERS CAMPUS
360 Grand Avenue, Wausau, WI 54403
DINNER PROVIDED**

NCCAP MISSION

The mission of NCCAP is to act as an advocate, provider, and facilitator of programs and services for low-income individuals in Lincoln, Marathon, and Wood Counties (WI). NCCAP seeks to create opportunities for people and communities to obtain skills, identify and utilize resources, and explore innovative options necessary to reduce poverty and increase self-sufficiency.