

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, December 2, 2024
TIME: 9:00 AM
LOCATION: Room 115, Wood County Courthouse

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meetings
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Disposition of properties adjacent to Courthouse
 - d. Lease agreement with 4-Stools
 - e. Review bids and authorize contract for Courthouse heating system replacement
6. Future Agenda Items
7. Set date and time of next meeting – Monday, January 6, 2025, 9:00 AM
8. The committee may go into closed session pursuant to Wis Stats 19.85 (1)(c) to conduct performance evaluations on the department heads they oversee.
9. Return to open session
10. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2499 359 4321

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m0dbcced9d79bcc18708df7b2bae88090>
Meeting number (access code): 2499 359 4321
Meeting password: 120224

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, November 4, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton

OTHERS PRESENT: Trent Miner, County Clerk; See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the October 7, 2024, meeting was reviewed. Motion by Hamilton/Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Hamilton/Penzkover to approve as presented. Motion carried unanimously.
5. The IT Report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Hamilton/Brehm to approve as presented. Motion carried unanimously.
7. The Maintenance Report and project updates were reviewed.
8. Parks & Forestry Director Schooley updated the committee on the possibility of the leasing, and subsequent acquisition of, CERA Park in the Town of Rudolph from Consolidated Water & Power Co. and Billirud. Initial discussions have taken place. Motion by Brehm/Penzkover to commence negotiations with the aforementioned entities for the leasing and acquisition of CERA Park. Motion carried unanimously.
9. The next meeting will be held on Monday, December 2nd at 9:00 AM, and will include department head evaluations and a possible lease agreement with 4 Stools Bar.
10. Chairman Breu declared the meeting adjourned at 10:06 AM.

Minutes taken by Trent Miner, County Clerk and are in draft form until approved at the next meeting.

Property & Information Technology Committee
November 4, 2024

NAME	REPRESENTING
AMY KAUF	IT
DENNIS POLACH	WCB-14
AL BRED	WCB #6
RVANTASSEL	WCMANT.
CHAD SCHOLEY	RF
NICOLE GRESSERT	WCMANT.
Bill Chanderson	WCB #15
Lance Pliml	CB Chair

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: NOVEMBER 2024

For the range of vouchers: 27240440 - 27240485

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240440	AMAZON CAPITAL SERVICES	CJ PHONE CASE	10/31/2024	\$11.99	P
27240441	BAYCOM INC	SH LEC PC ORDER PT 2	10/29/2024	\$7,947.00	P
27240442	INSIGHT PUBLIC SECTOR INC	MSA 2050 MAINTENANCE - 2024	10/09/2024	\$4,643.67	P
27240443	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER	10/09/2024	\$1,347.37	P
27240444	INSIGHT PUBLIC SECTOR INC	2024 SITE SERVER REFRESH	10/09/2024	\$30,555.81	P
27240445	INSIGHT PUBLIC SECTOR INC	2024 SITE SERVER REFRESH	10/15/2024	\$7,418.95	P
27240446	INSIGHT PUBLIC SECTOR INC	HS MONITOR	10/16/2024	\$149.21	P
27240447	INSIGHT PUBLIC SECTOR INC	CREDIT - 2024 2ND PC ORDER	10/24/2024	(\$298.42)	P
27240448	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	10/23/2024	\$380.80	P
27240449	AT&T MOBILITY	MONTHLY CELL CHARGES	10/23/2024	\$3,395.58	P
27240450	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	11/04/2024	\$7,663.00	P
27240451	RHYME (Portage)	HS - STAPLE CARTRIDGE	10/18/2024	\$98.00	P
27240452	SOLARUS	PHONE CHGS ACCT 00063942-1	11/01/2024	\$3,226.51	P
27240453	SOLARUS	PHONE CHGS ACCT 00077856-5	11/01/2024	\$224.02	P
27240454	SOLARUS	PHONE CHGS ACCT 00061009-7	11/01/2024	\$69.99	P
27240455	US CELLULAR	CELL PHONE CHGS ACCT 277407322	10/16/2024	\$408.31	P
27240456	US CELLULAR	CELL PHONE CHGS ACCT 851710598	10/16/2024	\$90.91	P
27240457	US CELLULAR	CELL PHONE CHGS ACCT 203538532	10/20/2024	\$2,141.57	P
27240458	US CELLULAR	CELL PHONE CHGS ACCT 203391922	10/20/2024	\$15.06	P
27240459	VERIZON	CELL CHGS ACCT 242258062-00001	11/01/2024	\$5,631.87	P
27240460	AMAZON CAPITAL SERVICES	HS IPHONE SE CASE	11/07/2024	\$16.99	P
27240461	AMAZON CAPITAL SERVICES	CREDIT - HS IPHONE SE CASE	11/07/2024	(\$16.99)	P
27240462	AMAZON CAPITAL SERVICES	HS IPHONE SE CASE	11/11/2024	\$16.99	P
27240463	CDW GOVERNMENT INC	2024 COMMVAULT MAINTENANCE	11/07/2024	\$36,902.00	P
27240464	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	11/01/2024	\$6.08	P
27240465	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	11/01/2024	\$134.99	P
27240466	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	11/01/2024	\$974.92	P
27240467	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	11/01/2024	\$314.09	P
27240468	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	11/01/2024	\$2,653.48	P
27240469	GOLDFAX	NETWORK FAXING OCTOBER 2024	11/05/2024	\$81.45	P
27240470	INSIGHT PUBLIC SECTOR INC	IT MONITORS	10/21/2024	\$746.05	P
27240471	INSIGHT PUBLIC SECTOR INC	PE SERVER REFRESH	10/25/2024	\$1,467.16	P
27240472	INSIGHT PUBLIC SECTOR INC	PE SERVER REFRESH	10/28/2024	\$4,414.07	P
27240473	INSIGHT PUBLIC SECTOR INC	PE SERVER REFRESH	10/29/2024	\$846.56	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240474	INSIGHT PUBLIC SECTOR INC	RM 115 REPLACEMENT TOUCH PANEL	10/30/2024	\$1,135.57	P
27240475	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER	10/31/2024	\$6,294.11	P
27240476	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER	11/03/2024	\$2,381.05	P
27240477	INSIGHT PUBLIC SECTOR INC	PE SERVER REFRESH	11/04/2024	\$710.95	P
27240478	RHYME BUSINESS PRODUCTS	3RD QTR 2024 BILLIN	11/04/2024	\$10,296.75	P
27240479	AMAZON CAPITAL SERVICES	TWO POST SHELF, SETUP.EXE	11/15/2024	\$336.99	P
27240480	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER	11/06/2024	\$23,730.53	P
27240481	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER	11/06/2024	\$6,050.52	P
27240482	US BANK	GODADDY DNS RENEWAL	11/19/2024	\$299.40	
27240483	INSIGHT PUBLIC SECTOR INC	SMARTNET RENEWAL	11/11/2024	\$8,782.52	
27240484	INSIGHT PUBLIC SECTOR INC	LEC WLC SPFS	11/12/2024	\$1,573.83	
27240485	FTP TODAY INC (SHARETRU)	SHARETRU MFT SUBSCRIPTION	11/21/2024	\$5,130.00	
Grand Total:				\$190,401.26	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County WISCONSIN

INFORMATION TECHNOLOGY

November 2024

1. Substantial staff time continues to be spent on the preparation and configuration for the new LEC. All network hardware for the wired network has been configured, placed, and tested. A connection between the LEC and the County network was verified. Currently working with security electronics vendor to complete port configuration work to bring cameras and door control online and accessible. Working with the audio/automation vendor on the video conferencing unit configuration in the Multi-Purpose and Sheriff Training rooms. The network hardware is configured for these rooms and has been tested successfully. The Video Conferencing units that are available have been programmed and are able to make and receive video and phone calls. Network staff is waiting on additional switches that were requested by the security vendor. A lot of progress has been made on this project despite the ongoing issues with additional network requirements that Network staff work to resolve.
2. Badger TraCS, Sheriff's Department Citation System (TraCS) was migrated to the hosted environment. Sheriff office and squad computers have been updated with the TraCS hosted software.
3. Time is being spent creating custom validation and reports for Human Services Electronic Health Record System, SmartCare.
4. Completed records management and retention configuration for HR personnel files and other document stores in Laserfiche.
5. Continued a project to implement Managed File Transfer available to county employees. This system will enable secure and regulations-compliant exchange of digital files between county employees and outside entities such as members of the public, private companies, contractors, and other government agencies. Software has been selected and tested, and implementation for interested departments will begin over the next month.
6. Supported the County Clerk's office during the November election and corrected a bug related to write-in votes on the election results website.
7. Completed migration of all devices to the new virus scanning software and installation of the new client.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

8. On November 5 the Courthouse experienced a power outage. During that time the UPSs and generator were able to keep the critical systems in the datacenter and Dispatch up and running until local utilities were back online.
9. At approximately 4 PM on November 21st an issue with incoming calls to all Wood County phone numbers was reported. A ticket was opened with Spectrum and it was determined to be a large scale issue on their end. By 6:30 PM the issue was resolved, and all phone numbers were again receiving inbound calls.
10. Began selection of IRS form 1099 automation software for the Finance Department. This form is sent to all vendors and payees on a yearly basis and now electronic submission to the IRS is required. Adding software for this purpose will reduce data entry tasks related to this requirement.
11. Continue to work on the project plan for the O365 migration. The current version of Office needs to be replaced with O365 by December 31, 2024. This project is near completion. There are just two departments left to migrate, Edgewater and Sheriff's Department. Once these two departments are complete, IT will have successfully migrated all devices by the deadline. A new O365 blog about updates is available on the Intranet.
12. Staff is reviewing the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, One Drive and work to migrate email servers to Exchange Online.
13. The Guardian RFID and CIS one-way interface for the new jail is complete and tested. The rest of the Guardian RFID equipment, such as the handheld Spartans, ID cards, and Zebra printer has shipped and arrived. In house testing with the equipment and interface is tentatively scheduled for the first week of January 2025.
14. Completed review of proposals for an enhancement of County court rooms A/V system. This will be to improve reliability for in room and video conference communication. A room to house the new equipment has been located. IT staff will begin work to prepare this room and finalize the details of this project. The project will begin in December.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
15. Network staff has been migrating connections to new switches and storage in the data center. The new switches will extend the support and reliability of critical network infrastructure. The equipment that runs the majority of the servers for Wood County also has a replacement and is in the process of being configured. Due to the size and connectivity requirements of the new equipment, existing hardware had to be moved strategically to reduce the impact to users. Devices continue to be migrated off old switches in the data center to new hardware. The new equipment has been configured and is being tested for production readiness.
 16. Network staff continue to work with the Communications department to complete an upgrade to the radio network. The new equipment is IP based and requires additional configuration at all the tower sites.
 17. Continue work with the Village of Port Edwards to update older systems. Placed an order for O365 and new server equipment. Preparations for implementing these solutions are underway.
 18. Preparing for the refresh of server equipment at county remote sites. This will replace machines that are soon out of support, with newer technology.
 19. System\code improvement for the in-house Planning & Zoning permitting system continues.
 20. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication support and procedure improvement and preparation for electronic transaction implementation.
 21. Support for the Highway time and materials tracking system and AWS scales system continues.
 22. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and Dynamics. System preparation for Fall open enrollment is complete.
 23. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025. Preparations for annual tax bill creation begins.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
24. Work continues with CIS, Law Enforcement System, to update the software configurations to meet the new jail housing needs. The new jail housing configuration is now in the CIS Training environment so that Sheriff Department staff can test the system. Once testing is completed and approved, the new jail housing configuration will be added to the live environment.
 25. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system.
 26. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Ivanti, CMS connection software, upgrades are being scheduled quickly for all workstations\users that use Ivanti.
 27. Research and preparation begins in order to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting begin January 1, 2025.
 28. Assisting Maintenance department with Branch I remodel tasks including sound masking for the jury room.
 29. Continued work on the WISHIN project. This project is to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. Failure to comply and meet the deadline of December 31, 2024 would result in loss of DHS financial incentives and later a reduction of CMS and DHS revenue for the Norwood Healthcare Facility. WISHIN has confirmed the ability to stand up a secure web service for the interface. Progress continues to be made to meet this deadline.
 30. Assisting Planning & Zoning on obtaining crime data from the Wood County PDs that have agreed to share data as part of a County GIS project.
 31. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
32. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity. The Virtual Scanner is fully operational. Work is being spent on planning risk scanning schedules for all endpoints on the County network.
 33. Continued work consolidating programming source control systems to organize historical and ongoing software development projects, and this will eliminate a server as part of the Server OS update project.
 34. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Several new job codes were added and mapped to the PBJ export. Configuration adjustments are underway to meet the requirements resulting from a CMS PBJ audit at Norwood. Edgewater CMS PBJ audit was last month.
 35. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Testing to meet new Point and Pay security connection requirements is complete.
 36. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
 37. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, for payroll reports and employee benefits open enrollment. Coding an admin view is next on the list for ESS application enhancement.
 38. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of the current system.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
39. The 2024 PC replacement 3rd and final order has been placed. Staff is working to configure and place the new devices. The 2nd order has been completed as has the billing. New devices include the update to Windows 11 and Office 365. The new equipment for the LEC has been configured and is ready to place prior to occupancy.
 40. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 41. For the month of October, 625 helpdesk requests were created, with staff completing 641 tickets and leaving 102 open requests. In addition, there are currently 219 project requests.
 42. Network analyst Brian Landowski will be transferring to the vacant Services Support Analyst position. Recruitment to fill the Network Analyst position has been unsuccessful. Steps are being taken to partner with a Temp Agency to help fill the position needs until we are comfortable beginning recruitment efforts again. With the approval of the 2025 IT Budget, recruitment for the new Cyber Security Analyst position is also underway.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: NOVEMBER 2024

For the range of vouchers: 19240781 - 19240855 50121077 - 50121077

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240781	AMAZON CAPITAL SERVICES	KEYBOARD	10/24/2024	\$24.95	P
19240782	AMAZON CAPITAL SERVICES	BR 1 - DOOR CHIME	10/24/2024	\$22.70	P
19240783	AMAZON CAPITAL SERVICES	COMPRESSED AIR	10/29/2024	\$13.00	P
19240784	AMAZON CAPITAL SERVICES	CREDIT - COMPRESSED AIR	10/29/2024	(\$13.00)	P
19240785	COMPLETE CONTROL	TRAINING - HARTJES	10/22/2024	\$2,250.00	P
19240786	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	10/28/2024	\$12.88	P
19240787	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	10/28/2024	\$261.68	P
19240788	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	10/28/2024	\$614.19	P
19240789	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	10/28/2024	\$57.05	P
19240790	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	10/28/2024	\$103.68	P
19240791	ACE HARDWARE	CH SUPPLIES	09/27/2024	\$7.57	P
19240792	MCMASTER-CARR SUPPLY CO	JAIL PROJECT - HARDWARE	10/22/2024	\$429.07	P
19240793	PRECISION GLASS & DOOR LLC	JAIL PROJECT - MIRRORS	10/23/2024	\$2,250.00	P
19240794	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	10/28/2024	\$46,967.93	P
19240795	CONNECTED MEDIA SOLUTIONS LLC	JAIL PROJ - WINDOW SHADES DEP	11/05/2024	\$17,646.00	P
19240796	STAPLES ADVANTAGE	OFFICE SUPPLIES	11/05/2024	\$12.32	P
19240797	BATTERIES PLUS BULBS	BATTERIES	11/05/2024	\$46.08	P
19240798	AMAZON CAPITAL SERVICES	RB SHARPS CONTAINER	11/01/2024	\$47.14	P
19240799	ACE HARDWARE	CH SUPPLIES	11/05/2024	\$39.98	P
19240800	APEX ENGINEERING INC	CH HTG SYSTEM - DESIGN	10/31/2024	\$20,000.00	P
19240801	COMPLETE CONTROL	RB REPAIRS	10/31/2024	\$1,028.67	P
19240802	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC OCT 2024	11/01/2024	\$4,962.58	P
19240803	POWER PAC INC	TRACTOR PARTS	10/08/2024	\$369.71	P
19240804	POWER PAC INC	TRACTOR PARTS	10/16/2024	\$321.08	P
19240805	QUALITY DOOR & HARDWARE	CH MAIN DOOR SERVICE CALL	10/31/2024	\$285.00	P
19240806	RON'S REFRIGERATION & AC INC	CH SERVICE CALL	10/30/2024	\$355.00	P
19240807	WASTE MANAGEMENT	WASTE DISPOSAL FEES	11/01/2024	\$70.86	P
19240808	WASTE MANAGEMENT	WASTE DISPOSAL FEES	11/05/2024	\$1,449.27	P
19240809	WE ENERGIES	GAS SERVICE JAIL	11/04/2024	\$218.21	P
19240810	WE ENERGIES	GAS SERVICE 321 MARKET ST	10/31/2024	\$34.71	P
19240811	WE ENERGIES	GAS SERVICE 441 SARATOGA ST	10/31/2024	\$28.26	P
19240812	WE ENERGIES	GAS SERVICE RIVER BLOCK	11/04/2024	\$564.34	P
19240813	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	11/04/2024	\$9.24	P
19240814	WE ENERGIES	GAS SERVICE COURTHOUSE	11/04/2024	\$935.47	P

Committee Report - County of Wood

MAINTENANCE - NOVEMBER 2024

50121077 - 50121077 19240781 - 19240855

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240815	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	11/01/2024	\$23.26	P
19240816	QUALITY DOOR & HARDWARE	JAIL PROJ-TRANSMITTER/RECEIVER	10/31/2024	\$284.19	P
19240817	THE SAMUELS GROUP INC	JAIL PROJECT - 34TH PAYMENT	11/07/2024	\$977,922.71	P
19240818	ACE HARDWARE	JAIL PROJECT - HARDWARE	11/06/2024	\$19.50	P
19240819	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT - CORES	09/19/2024	\$392.25	P
19240820	GAPPA SECURITY SOLUTIONS LLC	JAIL PROJECT - CORES	11/07/2024	\$7,873.50	P
19240821	GUARDIAN RFID	JAIL PROJ - INMATE MONITORING	11/08/2024	\$10,436.06	P
19240822	MCMaster-CARR SUPPLY CO	JAIL PROJECT - HARDWARE	11/09/2024	\$39.90	P
19240823	INSIGHT PUBLIC SECTOR INC	JAIL PROJECT - SFPS	10/24/2024	\$986.52	P
19240824	SCHILLING SUPPLY COMPANY	CLEANING SUPPLIES	11/13/2024	\$314.12	P
19240825	AMAZON CAPITAL SERVICES	BADGE HOLDERS	11/13/2024	\$16.50	P
19240826	AIRGAS USA LLC	3 YR CYLINDER LEASE	11/01/2024	\$286.68	P
19240827	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	11/08/2024	\$1,993.70	P
19240828	GAPPA SECURITY SOLUTIONS LLC	CH SECURITY - CORES	11/07/2024	\$102.00	P
19240829	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP,SH LOCKUP,RB,NEW JAIL	11/04/2024	\$1,160.61	P
19240830	RON'S REFRIGERATION & AC INC	RB A/C REPAIR	10/14/2024	\$2,738.50	P
19240831	RON'S REFRIGERATION & AC INC	JAIL BOILER REPAIRS	11/04/2024	\$1,455.10	P
19240832	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	11/13/2024	\$2,182.97	P
19240833	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	11/13/2024	\$88.41	P
19240834	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 321 MARKET	11/13/2024	\$77.62	P
19240835	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	11/13/2024	\$1,084.05	P
19240836	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	11/13/2024	\$21.25	P
19240837	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	11/13/2024	\$48.57	P
19240838	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	11/13/2024	\$41.10	P
19240839	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	11/13/2024	\$47.84	P
19240840	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	11/13/2024	\$8.24	P
19240841	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	11/13/2024	\$101.18	P
19240842	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	11/13/2024	\$11,624.41	P
19240843	POINT SECURITY INC	JAIL PROJ - SECURITY EQUIPMENT	11/13/2024	\$1,164.00	P
19240844	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - SGTS SWITCHES	11/07/2024	\$8,877.44	P
19240845	AMAZON CAPITAL SERVICES	LED STROBE LIGHTS	11/15/2024	\$125.04	P
19240846	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	11/01/2024	\$152.83	P
19240847	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	11/06/2024	\$653.73	P
19240848	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	11/20/2024	\$662.84	P
19240849	HAZARD SKATE AND SPORTS	EMPLOYEE APPAREL	11/18/2024	\$63.00	P
19240850	OFFICE ENTERPRISES INC	BR 1 - PANEL	11/18/2024	\$425.96	P
19240851	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	11/19/2024	\$105.00	P
19240852	SUPERIOR CHEMICAL LLC	SHOP SUPPLIES	11/14/2024	\$671.54	P
19240853	US BANK	JAIL WASHER MOTOR	11/19/2024	\$770.20	P
19240854	GUARDIAN RFID	JAIL PROJ - INMATE MONITORING	11/18/2024	\$1,395.00	P
19240855	GUARDIAN RFID	JAIL PROJ - INMATE MONITORING	11/20/2024	\$10,436.06	P
50121077	BATTERIES PLUS BULBS		11/05/2024	\$46.08	P
Grand Total:				\$1,148,345.08	

Signatures

Committee Chair: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____

Committee Member: _____
Committee Member: _____
Committee Member: _____
Committee Member: _____



Letter of Comments December 2024

Ongoing Projects and Planning

Jail Project – HVAC testing and balancing is nearing completion. Installation of furniture, audio/video systems, ceilings, flooring, and other finishes should be complete in the next few weeks. The architect, engineers, and management team continue working with the contractors on punch-list items.

The project team has begun a more thorough review of the upcoming demolition of the existing jail; there are extensive details to consider when disconnecting a portion of the structure. We are doing everything we can to minimize risk and avoid unnecessary disruption to staff working near the demolition area.

Courthouse – Bids have been received for the heating system replacement. The project engineer and I reviewed bids and met with the low bidder to confirm qualifications; a contract for the work is being drafted for the County to review. I will present the bids and budget to the Property and Information Technology committee at their December meeting.

The heating system replacement will be a monumental project that will require collaboration among all departments located in the Courthouse. Meetings with some of the more affected departments will begin in January.

We continue flexing space throughout our facilities to meet the often-changing needs of County departments; relocation of the Sheriff's Department will bring more opportunity to provide better space for departments in need.

Miscellaneous

Attended PIT, County Board, and numerous project meetings.

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.