



# Zoning Board of Adjustment & Appeals Workshop

**Wednesday, February 19, 2025**  
**5:00 PM to 8:00 PM**

Wood County Riverblock Building  
111 W Jackson St  
Wisconsin Rapids, WI 54495  
Riverblock Auditorium, Second Floor

## About the Workshop

Learn about the reasons behind zoning and the legal standards required for zoning board decisions.

## Who Should Attend?

This workshop is designed for Zoning Board members and local officials.

\$35 per person

Register by Friday, February 14th by contacting:

Victoria Wilson  
Wood County Planning & Zoning  
715-421-8467 or [victoria.wilson@woodcountywi.gov](mailto:victoria.wilson@woodcountywi.gov)

## Questions?

Lynn Markham, Land Use Specialist  
Center for Land Use Education  
[lynn.markham@uwsp.edu](mailto:lynn.markham@uwsp.edu) 715.346.3879



Center for Land Use Education  
College of Natural Resources  
**University of Wisconsin - Stevens Point**



**Extension**  
UNIVERSITY OF WISCONSIN-MADISON

## Agenda

**5:00 Introduction to zoning**

**5:15 Role of the Zoning Board**

- Role of zoning board is to act like judges
- May a zoning board member talk with the applicant or neighbor outside of the hearing?
- Voting requirements
- When should a zoning board member recuse?

**6:00 Dinner (Catered by Chatterbox Catering)**

**6:30 Zoning Board Decisions**

- Variances

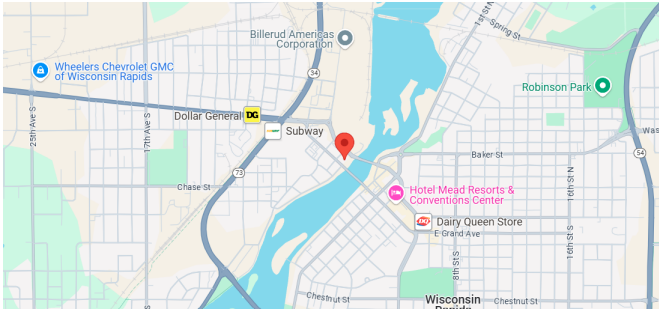
**7:15 Would you grant the variance?**

**7:45 Questions**

**8:00 Adjourn**

**Location:**

Wood County Riverblock Building  
 111 W Jackson St  
 Wisconsin Rapids, WI 54495



Register by calling, emailing or filling out the form below and mailing to:

**Victoria Wilson**  
**400 Market St**  
**PO BOX 8095**  
**Wisconsin Rapids, WI 54495**  
**715-421-8467**  
**victoria.wilson@woodcountywi.gov**



**Workshop cost:** The cost of the workshop is \$35 and includes printed workshop materials and dinner.

**Handbooks:** The Zoning Board Handbook serves as a reference for Zoning Board members. It also serves as a resource for Zoning Committee members whose roles and responsibilities differ from Zoning Board members.

Handbooks are \$25 each or free electronically at: [www.uwsp.edu/cnr-ap/clue](http://www.uwsp.edu/cnr-ap/clue). Click *Planning & Zoning Resources*.

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**Registration Form ✂**

Contact Name: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_  
 Town/City/Village of: \_\_\_\_\_ Email: \_\_\_\_\_  
 Telephone: \_\_\_\_\_  
 Address: \_\_\_\_\_

Method of payment:  Credit Card (\$1.50 per \$50 convenience fee applies)  Check enclosed (payable to Wood County Planning & Zoning)

List Workshop Participants:	February 19 Workshop \$35.00	ZB Handbook \$25.00	Total
1.			
2.			
3.			
4.			

Please note if any attendee has dietary restrictions and what they are here:

Credit Card # \_\_\_\_\_ Exp \_\_\_/\_\_\_ Security Code \_\_\_\_\_

Total Amount Owed: \_\_\_\_\_ \$