

## **MINUTES**

### **HEALTH & HUMAN SERVICES COMMITTEE**

**DATE:** Thursday, April 24, 2025  
**TIME:** 5:00 PM  
**PLACE:** Wood County Annex & Health Center, Classroom

**MEMBERS PRESENT:** Donna Rozar, Tom Buttke, John Hokamp, Lee Thao, Laura Valenstein (WebEx), Leslie Kronstedt (WebEx), Rachel Stankowski (WebEx), Dr. Tim Golemgski, Marie Topping

**OTHERS PRESENT:** Trent Miner, County Clerk; See attached sign-in list.

1. Chair Rozar called the meeting to order at 5:00 PM declared a quorum present.
2. The consent agenda was reviewed. Motion by Buttke/Golemgski to approve the consent agenda. Motion carried unanimously.
3. Bailey Slark, Community Health Planner with the Health Dept. gave a presentation on the Community Health Improvement Plan for 2025-2027. She reviewed the collaboration and development of the plan, as well as a timeline. She highlighted the goals hoping to be achieved and how they plan is evaluated and monitored throughout the timeframe. She also reviewed the website where to track the progress.
4. Health Director Smith presented a request for out of state travel for attendance at the NACo Annual Conference in Philadelphia for her and the committee chair. No levy funds will be used. Motion by Buttke/Thao to approve the request as presented. Motion carried unanimously.
5. Norwood Administrator Kornack introduced the new Assistant Administrator for Norwood and Edgewater Haven, Katie Haanstad. Haanstad discussed her background and experience.
6. Kornack introduced Jodi Flaherty, and engineer working with CMG & Associates. Their firm is working on the plans for replacement of the water infrastructure at Norwood. She reviewed the status of the project, budgetary considerations, as well as some options to be considered as design continues.
7. Kornack reported that they believe the Norwood water infrastructure bid phase costs can be absorbed within the current budget, however as the year progresses and if the budget outlook changes, she will inform the committee.
8. Edgewater Haven Administrator Cieslewicz reminded the committee of the interview scheduled for the May meeting for a design firm for the possible CBRF

buildout. The meeting will start at 4:00 PM, instead of 5:00 PM to accommodate the interview.

9. Rozar & Kronstedt excused at 6:40 PM. Vice Chair Thao assumes the chair.
10. The 2026-2030 CIP proposals for Edgewater, Norwood, and Human Services were presented and reviewed. Motion by Buttke/Hokamp to approve the CIPs as presented. Motion carried unanimously.
11. Human Services Director Vruwink reviewed the history and status of the Human Services Risk Reserve Fund. After review of the 2024 budget, there are enough funds to add the policy capped amount of \$250,000 to the fund. Motion by Hokamp/Golemgieski to approve the transfer of \$250,000 from excess 2024 funds to the Risk Reserve Fund. Motion carried unanimously.
12. Kornack presented a request to convert to contracted employees to county employees and reviewed the cost savings associated with such a move. Motion by Buttke/Golemgieski to approve the conversion as presented. Motion carried unanimously.
13. Kornack reviewed a resolution authorizing the transfer of funds to fund the assistant administrator position, as was discussed previously. Motion by Buttke/Valenstein to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
14. Fiscal Services Manager Schlagenhaft presented a resolution to reconcile the 2024 budget whereby the excess expenditures would be funded by either excess revenues or unspent functions. Motion by Hokamp/Golemgieski to approve the resolution and forward onto the county board for their consideration. Motion carried unanimously.
15. Vruwink requested out of state travel for staff to attend the Project Livesaver 2025 Conference in Florida coming up in August. No tax levy funds will be used. Motion by Valenstein/Golemgieski to approve the travel request as presented. Motion carried unanimously.
16. Motion by Valenstein/Buttke to approve a per diem expenditure for Chair Rozar to attend the Joint Finance Committee meeting in Wausau. Motion carried unanimously.
17. Motion by Hokamp/Topping to go into closed session pursuant to 19.85(1)(f) Wis. Stats to consider leave of absence requests. Motion carried unanimously.
18. Motion by Buttke/Hokamp to return to open session. Motion carried unanimously.

19. The next meeting will be held on Thursday, May 22<sup>nd</sup> at 4:00 PM at the Edgewater Haven Nursing Home Conference Room.

20. Vice Chair Thao declared the meeting adjourned at 7:13 PM.

Minutes taken by Trent Miner, County Clerk, and are in draft form until approved at the next meeting.

