

AGENDA
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, January 6, 2025
TIME: 9:00 AM
LOCATION: Room 114, Wood County Courthouse

1. Call meeting to order
2. Public Comments
3. Approve minutes from previous meeting
4. **Information Technology**
 - a. Vouchers
 - b. Monthly Comments
5. **Maintenance Dept.**
 - a. Vouchers
 - b. Monthly Comments
 - c. Disposition of properties adjacent to Courthouse
6. Future Agenda Items
7. Set date and time of next meeting – Monday, February 3, 2025, 9:00 AM
8. Adjourn

Join by phone

+1-408-418-9388 United States Toll
Meeting number (access code): 2499 643 6852

Join by WebEx App or Web

<https://woodcountywi.webex.com/woodcountywi/j.php?MTID=m830b0a694591540e7e83dd5d1955f53b>
Meeting number (access code): 2499 643 6852
Meeting password: 010625

MINUTES
PROPERTY & INFORMATION TECHNOLOGY COMMITTEE

DATE: Monday, December 2, 2024

TIME: 9:00 a.m.

PLACE: Courthouse – Room 114

MEMBERS PRESENT: Al Breu, Jeff Penzkover, Dennis Polach, Scott Brehm, Brad Hamilton (WebEx)

OTHERS PRESENT: See attached sign-in list

1. Chairman Breu called the meeting to order at 9:00 AM.
2. There was no public comment.
3. The minutes of the November 4, 2024, meeting were reviewed. Motion by Hamilton/Polach to accept them as presented. Motion carried unanimously.
4. The Information Technology vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
5. The IT report was reviewed.
6. The Maintenance vouchers were reviewed. Motion by Brehm/Hamilton to approve as presented. Motion carried unanimously.
7. The Maintenance report was reviewed.
8. Facilities Manager Van Tassel shared an update regarding the disposition of properties adjacent to the Courthouse
9. Van Tassel shared a draft lease agreement with 4-Stools. Motion by Brehm/Penzkover to approve the lease agreement with 4-Stools as presented. Motion carried unanimously.
10. Van Tassel shared bid information for the Courthouse heating system replacement. Motion by Penzkover/Hamilton to accept the bid from JFAhern including alternates as the best bidder. Motion carried unanimously.
11. The next regular meeting date will be held on Monday, January 6, 2025, at 9:00 AM.
12. Motion by Hamilton/Penzkover to go into closed session pursuant to 19.85 (1)(c) Wis.Stats., to conduct performance evaluations on the department heads they oversee. Motion carried unanimously.
13. Motion by Breu/Penzkover to return to open session. Motion carried unanimously.
14. Chair Breu adjourned the meeting at 10:25 AM.

Minutes recorded and prepared by Nicole Gessert. Minutes in draft form until approved at the next meeting.

**Property & Information Technology Committee
December 2, 2024**

NAME	REPRESENTING
R VANTASSEL	WC MAINT.
NICOLE GESSERT	WC maint
AMY KAUF	IT
PENNIS POLACH	WCB-17
<u>VIA WEBEX:</u>	
Lance Pimi	CS Chair
Ed Newton	Finance
Brad Hamilton	WCB-18

Committee Report

County of Wood

Report of claims for: INFORMATION TECHNOLOGY

For the period of: DECEMBER 2024

For the range of vouchers: 27240486 - 27240526

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240486	AMAZON CAPITAL SERVICES	HS TV WALL MOUNT	12/02/2024	\$49.99	P
27240487	AMAZON CAPITAL SERVICES	FINANCE SCANNERS	12/02/2024	\$1,889.00	P
27240488	BAYCOM INC	2024 TOUGHBOOKS PC ORDER	11/27/2024	\$25,670.00	P
27240489	FRONTIER	PHONE CHARGES	11/19/2024	\$69.32	P
27240490	AT&T MOBILITY	MONTHLY CELL/HOTSPOT CHARGES	11/23/2024	\$380.80	P
27240491	AT&T MOBILITY	MONTHLY CELL CHARGES	11/23/2024	\$3,504.80	P
27240492	OFFICE ENTERPRISES INC	NA OFFICE FURNITURE	12/03/2024	\$6,854.17	P
27240493	SOLARUS	PHONE CHGS ACCT 00063942-1	12/01/2024	\$2,915.28	P
27240494	SOLARUS	PHONE CHGS ACCT 00077856-5	12/01/2024	\$228.78	P
27240495	SOLARUS	PHONE CHGS ACCT 00061009-7	12/01/2024	\$69.99	P
27240496	TDS TELECOM	PHONE CHARGES	11/28/2024	\$73.28	P
27240497	TDS TELECOM	PHONE CHARGES	11/28/2024	\$59.34	P
27240498	TDS TELECOM	PHONE CHARGES	11/28/2024	\$44.98	P
27240499	TDS TELECOM	PHONE CHARGES	11/28/2024	\$58.84	P
27240500	TDS TELECOM	PHONE CHARGES	11/28/2024	\$19.40	P
27240501	US CELLULAR	CELL PHONE CHGS ACCT 277407322	11/16/2024	\$405.86	P
27240502	US CELLULAR	CELL PHONE CHGS ACCT 851710598	11/16/2024	\$90.91	P
27240503	US CELLULAR	CELL PHONE CHGS ACCT 203538532	11/20/2024	\$2,141.57	P
27240504	US CELLULAR	CELL PHONE CHGS ACCT 203391922	11/20/2024	\$15.36	P
27240505	RHYME BUSINESS PRODUCTS	PRINTER/COPIER CHARGES	12/03/2024	\$7,663.00	P
27240506	AMAZON CAPITAL SERVICES	3RD PC AMAZON ORDER	12/09/2024	\$208.35	P
27240507	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/09/2024	\$136.07	P
27240508	AMAZON CAPITAL SERVICES	CARDS	12/09/2024	\$24.99	P
27240509	AVI SYSTEMS INC	VC COURTROOM PROJECT	12/06/2024	\$89,204.24	P
27240510	CHARTER COMMUNICATIONS (Pittsburgh)	INTERNET PRO100	12/01/2024	\$134.99	P
27240511	CHARTER COMMUNICATIONS (Pittsburgh)	WR FIBER	12/01/2024	\$1,002.84	P
27240512	CHARTER COMMUNICATIONS (Pittsburgh)	MFLD FIBER	12/01/2024	\$318.06	P
27240513	CHARTER COMMUNICATIONS (Pittsburgh)	NETWORK SERVICES	12/01/2024	\$2,653.48	P
27240514	CDI (CITIES DIGITAL)	FINANCE LASERFICHE LICENSING	11/22/2024	\$691.19	P
27240515	GOLDFAX	NETWORK FAXING NOVEMBER 2024	12/05/2024	\$64.60	P
27240516	INSIGHT PUBLIC SECTOR INC	MUN-PE VEEAM RENEWAL	11/16/2024	\$1,703.58	P
27240517	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER PT 2	11/24/2024	\$970.85	P
27240518	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER PT 2	11/27/2024	\$5,355.78	P
27240519	INSIGHT PUBLIC SECTOR INC	2024 3RD PC ORDER PT 2	11/28/2024	\$5,389.48	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
27240520	VERIZON	CELL CHGS ACCT 242258062-00001	12/01/2024	\$5,584.74	P
27240521	AMAZON CAPITAL SERVICES	HS HEADSETS	12/10/2024	\$316.00	P
27240522	AMAZON CAPITAL SERVICES	HS ERGONOMIC KEYBOARD FOR SB	12/11/2024	\$28.83	P
27240523	CENTURYLINK	PHONE/LONG DISTANCE CHARGES	12/01/2024	\$3.61	P
27240524	HEARTLAND BUSINESS SYSTEMS LLC	EXCHANGE ONLINE PROJECT	12/11/2024	\$6,450.00	P
27240525	CDW GOVERNMENT INC	HS KOFAX POWER PDF FOR YT	12/02/2024	\$124.26	P
27240526	US BANK	SIGNEASY, YODECK (VETERANS)	12/17/2024	\$600.00	
Grand Total:				\$173,170.61	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Wood County WISCONSIN

INFORMATION TECHNOLOGY

December 2024

1. Substantial staff time continues to be spent on the preparation and configuration for the new LEC. All network hardware for the wired network has been configured, placed, and tested. The Wireless controller has been configured in a highly available (HA) pair to ensure wireless access in the event of hardware failure or scheduled maintenance. Nearly 100 wireless access points have been patched into the network switches and the ports have been configured for use. All access points should be online in the LEC soon. All 17 of the video conferencing units have been patched in and configured to Wood County standards. Once the AV contractor is finished setting up and configuring their hardware, we will be able to test the units and make sure everything is working properly. The permanent switches for the security systems have been received and we will be working with the involved parties on when we can place them. Remote access has been configured for various vendors so they can program the multiple systems without being on-site. Network staff continue to work through additional support items as needed.
2. Met with Sheriff's Department staff regarding adding new printers for the Sheriff's department in the Law Enforcement Center and planning the relocation of their current printers.
3. Completed a project to implement Managed File Transfer available to county employees. This system enables secure and regulations-compliant exchange of digital files between county employees and outside entities such as members of the public, private companies, contractors, and other government agencies. The first group of employees has started using the system and new users can be enrolled on request to IT.
4. Time is being spent creating custom validation and reports for Human Services Electronic Health Record System, SmartCare.
5. Assisting Planning & Zoning on obtaining crime data from the Wood County PDs that have agreed to share data as part of a County GIS project.
6. Completed migration of all devices to the new virus scanning software and installation of the new client.
7. One new Livescan machine will be set up and connected in the current jail mugshot room in early 2025.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
8. Continued selection and testing of IRS form 1099 automation software for the Finance Department. This form is sent to all vendors and payees on a yearly basis and now electronic submission to the IRS is required. Adding software for this purpose will reduce data entry tasks related to this requirement.
 9. The roll out of Microsoft Office (O365) is almost complete. The current version of Office needed to be replaced with O365 by December 31, 2024. The O365 software has been pushed out to all Wood County computers that utilize Office. There are some computers that have not been powered on to receive the O365 software and IT staff are following up with these individuals.
 10. Staff is reviewing the configuration of O365 to ensure the environment is properly configured, easy to use and has the proper security in place as we begin to implement SharePoint, Teams, One Drive and work to migrate email servers to Exchange Online.
 11. Configuration of the interface between the jail management system (JMS) and the inmate tracking system is complete and tested. In house testing with the equipment and interface is scheduled for January 21-23, 2025. The new jail housing in JMS will be turned on for this testing and left on in CIS.
 12. Completed review of proposals for an enhancement of County court rooms A/V system. This will be to improve reliability for in room and video conference communication. A room to house the new equipment has been located. IT staff will begin work to prepare this room and finalize the details of this project. Equipment has been ordered and preparations for installation have begun.
 13. Network staff has been migrating connections to new switches and storage in the data center. The new switches will extend the support and reliability of critical network infrastructure. The equipment that runs the majority of the servers for Wood County will also be replaced and is being configured. Due to the size and connectivity requirements of the new equipment, existing hardware must be moved strategically to reduce the impact to users. Devices continue to be migrated in the data center to new hardware. The new equipment has been configured and is being tested for production.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
14. Network staff have been working with Communications on the necessary changes required for the radio network upgrade. Base stations are being replaced at all the tower sites for the upgraded radio communication.
 15. Continue work with the Village of Port Edwards to update older systems. Placed an order for O365 and new server equipment. Preparations for implementing these solutions are underway.
 16. Assisting Maintenance department with Branch I remodel tasks including sound masking for the jury room.
 17. Preparing for the refresh of server equipment at county remote sites. This will replace machines that are soon out of support with newer technology.
 18. System\code improvement for the in-house Planning & Zoning permitting system continues.
 19. Norwood and Edgewater Matrix Claims Management support continues with multi-factor authentication support and procedure improvement and preparation for electronic transaction implementation.
 20. Support for the Highway time and materials tracking system and AWS scales system continues.
 21. Programming staff works to improve support documentation for the Sage HRMS, Human Resources Management System, system for employee benefit and payroll data. Programming staff begin the preliminary process of vetting replacement systems for HRMS and Dynamics. System preparation for year-end processing continues.
 22. Support for GCS\Catalis property tax systems is ongoing. The former property tax software version end-of-life is set for Fall of 2024 and was on-prem, servers at Wood County. The upgraded version is cloud based. System migration and training is complete and go-live was July 15, 2024. Preparations begin for migrating the 34 municipalities to the new system by late 2025. Annual tax bill creation on the new system is complete.
 23. Continued work on forms process improvement and document storage in Information Technology leveraging Laserfiche.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
24. Work continues with CIS, Law Enforcement System, to update the software configurations to meet the new jail housing needs. The new jail housing configuration is now in the CIS Training environment so that Sheriff Department staff can test the system. Once testing is completed and approved, the new jail housing configuration will be added to the live environment.
 25. Continue work on preparing data for migration from Human Services IMS, current document management system & TCM, Electronic Health Record System, into Laserfiche, countywide document management system.
 26. Support for Norwood Healthcare Center and Edgewater Haven Matrix (EHR) and CART (CMS abstraction and reporting tool) software is ongoing. eMAR provides ability to dispense patient medication when the EHR system is not accessible. Super user training continues and results in improved support of the EHR (electronic health record) system. Ivanti, CMS connection software, upgrades are being scheduled quickly for all workstations\users that use Ivanti.
 27. Research and preparation begins for the CMS, including attending training webinars in order to meet the latest CMS (Centers for Medicare and Medicaid) requirement for the Norwood Admissions Hospital unit transparency in pricing reporting. Additional new requirements for reporting begin January 1, 2025.
 28. Continued work on the WISHIN project. This project is to meet the latest WISHIN (Wisconsin Statewide Health Information Network) requirement for the Norwood Admissions Hospital unit data capture and reporting. Failure to comply and meet the deadline of December 31, 2024, would result in loss of DHS financial incentives and later a reduction of CMS and DHS revenue for the Norwood Healthcare Facility. WISHIN has confirmed the ability to stand up a secure web service for the interface. Progress continues to be made to meet this deadline.
 29. Network staff continue to respond to information gathered by the recently implemented SIEM, Security Information & Event Management, solution. This will give us much needed insight into threat detection, security events, and compliance information and other useful metrics for ensuring that the Wood County network and computers are protected. Software has been installed on all Wood County clients and servers with sensors configured to monitor network traffic for malicious activity. The Virtual Scanner is fully operational. Work is being spent on planning risk scanning schedules for all endpoints on the County network.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
30. Continued work consolidating programming source control systems to organize historical and ongoing software development projects, and this will eliminate a server as part of the Server OS update project.
 31. The TimeStar, electronic timecard and time tracking software system configuration changes is ongoing. Staff works to adjust settings as change requests continue. PBJ reports are submitted to CMS (Centers for Medicare & Medicaid) using TimeStar data for both the Edgewater and Norwood Facilities. Configuration adjustments are underway to meet the requirements resulting from a CMS PBJ audit at Norwood. Edgewater CMS PBJ audit was last month and a few issues were identified and have been attributed to data entry error.
 32. The Register of Deeds work to upgrade multiple applications continues. IT staff escorts and assists the vendor, Fidlar Technologies, with server and application updates and maintenance on a regular basis. Installation and configuration of the new Citadel software that is needed to comply with a new Judicial Shielding law that goes into effect in early 2025 was requested in mid-December and is being promptly addressed.
 33. IT staff work to schedule and upgrade various server operating systems and database management systems, SQL server is nearly complete. This ongoing project took considerable time to plan, test, and implement.
 34. Programming staff continue support and system functionality improvement coding for the ESS, employee self-service portal, for payroll reports and employee benefits open enrollment. The ESS test system was implemented and new admin views and significant .net updates are being tested. Plan for upgrade deployment by end of month.
 35. Continue to work with members of the Central Records subcommittee. Working to schedule an on-site visit from CIS, current Law Enforcement Software vendor, to discuss unmet needs of the current system.
 36. The 2024 PC replacement 3rd and final order has been placed and all items have been received. Staff is working to configure and place the new devices. New devices include the update to Windows 11 and Office 365. The new equipment for the LEC has been configured and is ready to place prior to occupancy.



Wood County WISCONSIN

INFORMATION TECHNOLOGY

-
37. The IT Security Team continues the Security Awareness Program. Members of our team have been virtually attending mentoring meetings with leaders in the cybersecurity area, as arranged by the MS-ISAC (Multi-State Information Sharing and Analysis Center). This includes monthly update meetings with the State of Wisconsin CRT (Cyber Response Team).
 38. For the month of November, 504 helpdesk requests were created, with staff completing 493 tickets and leaving 109 open requests. In addition, there are currently 232 project requests.
 39. Network analyst Brian Landowski will be transferring to the vacant Services Support Analyst position. Recruitment to fill the Network Analyst position has been unsuccessful. Steps have been taken to partner with a Temp Agency to help fill the position needs until we are comfortable continuing recruitment efforts again. To date, no applicants of interest have been identified. Network analyst Josh Wolf will be promoted to the new Cyber Security position effective January 6, 2025. This will leave us with two Network analyst vacancies.
 40. As we prepare for the upcoming occupancy of the LEC and the increased demands on IT, discussions with Maintenance have begun regarding space needs for the IT department. With the addition of the Cyber Security analyst position, we are out of room in our current location. There is significant increase of technology that will need to be supported in the LEC and increase of staff and services in other Departments within the County as well. It is inevitable that IT will need additional IT staff in order to properly support the County's expanded facilities, additional staff, additional software, hardware and systems and the increased reliance on technology.

Committee Report

County of Wood

Report of claims for: MAINTENANCE

For the period of: DECEMBER 2024

For the range of vouchers: 19240856 - 19240933

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240856	DM STAMPS & SPECIALTIES	stamps	11/26/2024	\$79.65	P
19240857	AMAZON CAPITAL SERVICES	PAINTERS TAPE	11/21/2024	\$108.97	P
19240858	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	11/25/2024	\$6,581.65	P
19240859	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	11/25/2024	\$4,267.45	P
19240860	SUMMIT FIRE PROTECTION	SEMI ANNUAL FIRE INSPECTION	11/26/2024	\$634.00	P
19240861	RON'S REFRIGERATION & AC INC	CH CHILLER REPAIRS	11/15/2024	\$4,005.60	P
19240862	RON'S REFRIGERATION & AC INC	JAIL CHILLER SERVICE CALL	11/19/2024	\$290.00	P
19240863	ULINE	SH DEPT POLYTUBING	11/20/2024	\$110.41	P
19240864	WATER WORKS & LIGHTING COMM	SHERIFF LOCKUP OUTDOOR LIGHTS	11/25/2024	\$13.15	P
19240865	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC SVC JOINT USE	11/25/2024	\$185.09	P
19240866	WATER WORKS & LIGHTING COMM	RIVER BLOCK WATER/SEWER	11/25/2024	\$621.86	P
19240867	WATER WORKS & LIGHTING COMM	ELECTRIC SVC SHERIFF LOCKUP	11/25/2024	\$64.18	P
19240868	WATER WORKS & LIGHTING COMM	RIVER BLOCK OUTSIDE LIGHTING	11/25/2024	\$103.68	P
19240869	CONNECTED MEDIA SOLUTIONS LLC	JAIL PROJ - WINDOW SHADES	12/01/2024	\$32,776.63	P
19240870	INSIGHT PUBLIC SECTOR INC	JAIL PROJ - SGTS SWITCHES	11/14/2024	\$94,045.14	P
19240871	MCMASTER-CARR SUPPLY CO	JAIL PROJECT - HARDWARE	11/20/2024	\$174.59	P
19240872	SHERWIN-WILLIAMS CO THE	JAIL PROJECT - PAINT	11/14/2024	\$181.65	P
19240873	SHERWIN-WILLIAMS CO THE	JAIL PROJECT - PAINT	11/19/2024	\$430.72	P
19240874	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	11/26/2024	\$43,133.20	P
19240875	SUPERIOR CHEMICAL LLC	SUPPLIES	12/04/2024	\$1,005.32	P
19240876	SCHILLING SUPPLY COMPANY	SUPPLIES	12/04/2024	\$669.15	P
19240877	ACE HARDWARE	RB SUPPLIES	12/04/2024	\$70.58	P
19240878	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	11/27/2024	\$152.83	P
19240879	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	12/04/2024	\$653.73	P
19240880	COMPLETE CONTROL	RB DOOR SERVICE CALL	11/26/2024	\$212.00	P
19240881	CONSOLIDATED WATER POWER COMPANY	RIVER BLOCK ELECTRIC NOV 2024	12/02/2024	\$4,148.76	P
19240882	HYDROBLASTERS INC	RB ELEVATOR - VAC ELEV SHAFT	12/02/2024	\$2,500.00	P
19240883	WASTE MANAGEMENT	WASTE DISPOSAL FEES	12/04/2024	\$1,273.44	P
19240884	WE ENERGIES	GAS SERVICE JAIL	12/02/2024	\$346.37	P
19240885	WE ENERGIES	GAS SERVICE 321 MARKET ST	12/04/2024	\$94.01	P
19240886	WE ENERGIES	GAS SERVICE 441 SARATOGA ST	12/04/2024	\$134.58	P
19240887	WE ENERGIES	GAS SERVICE RIVER BLOCK	12/02/2024	\$838.69	P
19240888	WE ENERGIES	GAS SERVICE SHERIFF LOCKUP	12/04/2024	\$88.87	P
19240889	WE ENERGIES	GAS SERVICE COURTHOUSE	12/02/2024	\$1,214.49	P

Committee Report - County of Wood

MAINTENANCE - DECEMBER 2024

19240856 - 19240933

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240890	WE ENERGIES	GAS SERVICE JOINT USE BUILDING	12/04/2024	\$261.16	P
19240891	THE SAMUELS GROUP INC	JAIL PROJECT - FURNITURE	11/26/2024	\$238,424.97	P
19240892	THE SAMUELS GROUP INC	JAIL PROJECT - 35TH PAYMENT	12/04/2024	\$873,916.35	P
19240893	AWARDS 'N MORE	CTY BD NAME TAG	12/10/2024	\$12.00	P
19240894	NASSCO INC	SUPPLIES	12/10/2024	\$1,002.85	P
19240895	AMAZON CAPITAL SERVICES	OFFICE SUPPLIES	12/09/2024	\$23.26	P
19240896	APEX ENGINEERING INC	CH HTG SYSTEM - DESIGN	11/30/2024	\$30,243.00	P
19240897	CONSOLIDATED WATER POWER COMPANY	RB 2023 POWER OUTAGE	12/05/2024	(Voided)	P
19240897R	CONSOLIDATED WATER POWER COMPANY	RB 2023 POWER OUTAGE	12/05/2024	\$94,354.04	P
19240898	CONSTELLATION NEWENERGY-GAS DIVISION	CH, JAIL, RB GAS SERVICE	12/12/2024	\$3,190.92	P
19240899	HOME DEPOT CREDIT SERV (Maintenance)	CH/SHOP, NEW JAIL	12/05/2024	\$444.01	P
19240900	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE JAIL	12/12/2024	\$2,244.33	P
19240901	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 441 SARATOGA	12/12/2024	\$117.66	P
19240902	WATER WORKS & LIGHTING COMM	WATER/SEWER/ELEC 321 MARKET ST	12/12/2024	\$84.31	P
19240903	WATER WORKS & LIGHTING COMM	WATER/SEWER SERVICE COURTHOUSE	12/12/2024	\$1,229.78	P
19240904	WATER WORKS & LIGHTING COMM	ELECTRIC SERVICE BAKER LOT	12/12/2024	\$54.32	P
19240905	WATER WORKS & LIGHTING COMM	RB PARKING LOT STORM SEWER	12/12/2024	\$41.10	P
19240906	WATER WORKS & LIGHTING COMM	RIVER BLOCK STORM SEWER	12/12/2024	\$47.84	P
19240907	WATER WORKS & LIGHTING COMM	SARATOGA ST STORM SEWER	12/12/2024	\$8.24	P
19240908	WATER WORKS & LIGHTING COMM	COURTHOUSE STORM SEWER	12/12/2024	\$101.18	P
19240909	WATER WORKS & LIGHTING COMM	COURTHOUSE ELECTRIC	12/12/2024	\$10,895.40	P
19240910	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E TVS	12/03/2024	\$2,202.39	P
19240911	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E TVS	12/11/2024	\$729.92	P
19240912	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E TVS	12/12/2024	\$779.92	P
19240913	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E TVS	12/13/2024	\$299.97	P
19240914	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E TVS	12/13/2024	\$779.92	P
19240915	AMAZON CAPITAL SERVICES	JAIL PROJECT - FF&E TVS	12/13/2024	\$299.97	P
19240916	NORTHLAND BUSINESS SYSTEMS	JAIL PROJECT - BALANCE DUE	11/27/2024	\$12,144.00	P
19240917	TEAM SPORTING GOODS INC	JAIL PROJECT - FOLDING MATS	11/27/2024	\$2,845.00	P
19240918	WATER WORKS & LIGHTING COMM	ELEC SVC COURTHOUSE SECURITY	12/12/2024	\$21.25	P
19240919	SCHILLING SUPPLY COMPANY	supplies	12/18/2024	\$98.20	P
19240920	AMAZON CAPITAL SERVICES	CH SECURITY - SUPPLIES	12/13/2024	\$14.88	P
19240921	CINTAS CORPORATION	MAT CLEANING COURTHOUSE	12/18/2024	\$662.84	P
19240922	SHRED SAFE LLC	CONFIDENTIAL SHREDDING	12/17/2024	\$70.00	P
19240923	US BANK	RB ELEV PERMIT, CH FLAG	12/17/2024	\$266.88	P
19240924	BDT INC	JAIL PROJECT - LOCKS	12/12/2024	\$173.35	P
19240925	SHERWIN-WILLIAMS CO THE	JAIL PROJECT - PAINT	12/17/2024	\$181.65	P
19240926	THE SAMUELS GROUP INC	JAIL PROJECT - MASTER KEYS	12/19/2024	\$197.64	P
19240927	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING COURTHOUSE, JAIL	12/25/2024	\$6,971.15	P
19240928	ADVANCE JANITORIAL SERVICE & SUPPLY	CLEANING RIVER BLOCK	12/25/2024	\$4,177.95	P
19240929	CITY OF WISCONSIN RAPIDS	2024 TAXES 180 2ND ST N	12/20/2024	\$7,017.84	P
19240930	QUALITY DOOR & HARDWARE	RB SERVICE CALL	12/19/2024	\$130.00	P
19240931	VENTURE ARCHITECTS	JAIL PROJECT - PROF SERVICES	12/20/2024	\$7,712.89	P
19240932	ID NETWORKS	JAIL PROJ-FINGERPRINT SCANNER	12/20/2024	\$21,425.00	P

Voucher	Vendor Name	Nature of Claim	Doc Date	Amount	Paid
19240933	CINTAS CORPORATION	MAT CLEANING RIVER BLOCK	12/26/2024	\$152.83	
Grand Total:				\$1,527,262.60	

Signatures

Committee Chair: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____

Committee Member: _____



Letter of Comments January 2025

Ongoing Projects and Planning

Jail Project – There are a few details that still need to be addressed before we can move in to the new facility; some of the remaining items include: security system programming and testing, staff training and system/equipment demonstration (conducted by the contractors), final inspections by our local and state building inspectors, as well as the Department of Corrections. After we receive a Certificate of Occupancy, we will schedule the relocation of Sheriff's Department and Jail operations.

Our project team has identified some details for demolition of the old jail that must be investigated and confirmed prior to starting the work. We will conduct this investigation over the next several weeks.

Courthouse – A contract for replacing the heating system has been drafted and reviewed with the assistance of our Corporation Counsel and Safety & Risk Specialist. I expect equipment documents to be reviewed and approved by the project engineer at the end of January; the contractor can then begin ordering all necessary equipment and schedule some of their preliminary work in the building.

River Block – The second phase of installing a new roof membrane will occur in 2025; materials will be ordered soon to ensure we are ready when the weather and contractor's schedule both align for the work to be completed.

Miscellaneous

Continuing to work with City staff and adjacent property occupants regarding accessibility improvements at the Courthouse.